

International Application Process

Welcome to Avondale University!

We are delighted that you are considering joining our vibrant international student community. To ensure a smooth application process, please follow the guidelines below.

If you are an international student intending to apply for a student visa.

Step 1: Choose Your Program

1. Explore our Programs

Visit Avondale University [courses](#) to explore our undergraduate, postgraduate, and higher degrees by research. International students on a student visa can only choose courses with a CRICOS code.

2. Confirm Your Eligibility

Review the **Admission Criteria** section for your chosen course to check the admission qualifications, English language requirements, and any additional entry requirements, including those outlined in *Appendix 1* on our [Admission Policy](#).

Step 2: Confirm Your Eligibility for Student Visa Requirements

If your circumstances change and you need to apply for a student visa, ensure you meet the following:

1. Genuine Student (GS) Profile Criteria:

- Demonstrate that you intend to stay in Australia temporarily for the purpose of studying.

2. Genuine Student (GS) Financial Requirements:

- Provide evidence of sufficient funds to cover tuition fees, living expenses, and travel costs.

For detailed information, refer to the Australian [Department of Home Affairs website](#).

Step 3: Prepare Your Documents

1. Required Documents:

- Certified copies of all overseas academic transcripts and certificates
- Proof of English language proficiency (please refer to the *Appendix 2 on our [Admission Policy](#)*)
- Certified Passport copy (bio-data page)
- Curriculum Vitae
- Work experience letters (for certain courses)
- Completed *[Genuine Student Profile Form](#)*.

Additional Documents:

- If you have never held a student visa and your country is listed in the *[Evidence Level 2&3](#)*, you will need to complete the following Genuine Student Financial Forms. These forms will be sent to you after you meet our Admission Criteria and Genuine Student Profile requirements:
 1. Details of Applicant's Family Unit Form.
 2. Financial Capacity Matrix Form.
 3. Genuine Student Financial Form.
 4. Sponsorship Declaration & Verification Authority Form (If you are self-funded, you do not need to complete this form).
- If you are an international student currently onshore and holding a student visa, you must provide the following:
 1. Any transcripts you have obtained in Australia.
 2. All CoEs (Confirmation of Enrolment) that have been issued to you.
 3. A copy of your current visa.

2. **Document Certification & Translation:**

Ensure all documents are certified by a notary public, justice of the peace, or equivalent authority in your country. Please see our [Guidelines for the Certification of Documents & Translation](#).

Step 4: Submit Your Application

1. **Application Portal Submission:**

Apply through our [online applicant portal](#).

2. **Online Submission:**

Alternatively, you can complete your application through our [International Application Form](#).

Step 5: Application Assessment

1. **Processing Time:**

Allow 2-4 weeks for processing, depending on the completeness of your application. Applications which require the Genuine Student Financial assessment may take longer than this.

2. **Communication:**

Our admissions team will notify you via email regarding any missing documents or further requirements.

Step 6: Receive an Offer

1. **Full Offer:**

Once all conditions are satisfied, a full offer letter will be issued (in special circumstances, a Letter of Offer may be issued with pre-admission requirements, subject to the approval of the International Student Officer).

Step 7: Accept Your Offer

1. **Acceptance Form:**

Complete and return the acceptance form included with your offer letter.

2. **Deposit Payment:**

Pay the required tuition fee deposit as outlined in your offer letter.

3. **Provide OSHC Certificate:**

Submit proof of Overseas Student Health Cover (OSHC) that is valid for the entire duration of your study period.

4. **Meet Pre-admission Requirements:**

Complete any outstanding pre-admission requirements specified in your offer, if applicable.

Step 8: Apply for a Student Visa

1. **Confirmation of Enrolment (CoE):**

After your acceptance and payment, we will issue your CoE, required for your student visa application.

2. **Visa Application:**

Submit your visa application through the Australian Government Department of Home Affairs website.

Step 9: Plan Your Arrival

1. **Pre-departure Information:**

Review our pre-departure guide for tips on living and studying in Australia [here](#).

2. **Accommodation:**

Organize your housing options early. Explore on-campus and off-campus accommodations [here](#).

3. Orientation:

Attend our mandatory orientation program to get familiar with campus life and services [here](#).

4. Your First Week in Australia:

Find some handy tips that will help you get set up and settle into your new life in Australia as an international student [here](#).

Contact Us

For further assistance, please contact:

International Office

Email: international@avondale.edu.au

We look forward to welcoming you to Avondale University!

International Application Process Guidelines for Students on Non-Student Visas

If you are an international student currently residing in Australia or planning to study while holding a visa other than a student visa, please follow the steps below for a smooth application process.

Step 1: Choose Your Program

1. Explore Our Programs

Visit Avondale University [courses](#) to explore undergraduate, postgraduate, vocational education and training (VET) courses, and higher degrees by research.

2. Confirm Your Eligibility

Review the **Admission Criteria** section for your chosen course to check the admission qualifications, English language requirements, and any additional entry requirements, including those outlined in *Appendix 1* on our Admission Policy [here](#).

Step 2: Confirm Your Visa Eligibility

1. Check Your Visa Conditions:

- Ensure your visa allows you to study in Australia.
- Verify the maximum hours of study or work permitted under your visa subclass.

2. Provide Visa Details:

Include a copy of your visa grant notice or evidence of your visa status in your application.

Step 3: Prepare Your Documents

1. Required Documents:

- Certified copies of all overseas academic transcripts and certificates
- Proof of English language proficiency (please refer to the *Appendix 2 on our Admission Policy* [here](#))
- Certified Passport copy (bio-data page)
- Visa grant notice or other proof of visa status

- Curriculum Vitae (if required)
- Work experience letters (for certain courses)

2. Document Certification & Translation:

Ensure all documents are certified by a notary public, justice of the peace, or equivalent authority in your country. Please see our Guidelines for the Certification of Documents & Translation [here](#).

Step 4: Submit Your Application

1. Application Portal Submission:

Apply through our online applicant portal [here](#).

2. Online Submission:

Alternatively, you can complete your application through our International Application Form [here](#).

Step 5: Application Assessment

1. Processing Time:

Allow 2-4 weeks for processing, depending on the completeness of your application.

2. Communication:

Our admissions team will notify you via email regarding any missing documents or further requirements.

Step 6: Receive an Offer

1. Full Offer:

Once all conditions are satisfied, a full offer letter will be issued (in special circumstances, a Letter of Offer may be issued with pre-admission requirements, subject to the approval of the International Student Officer).

Step 7: Accept Your Offer

1. Acceptance Form:

Complete and return the acceptance form included with your offer letter.

2. Deposit Payment:

Pay the required tuition fee deposit as outlined in your offer letter.

Step 8: Plan Your Studies

1. Visa Compliance:

Ensure your studies align with your visa conditions. Contact Avondale's International Office for guidance if needed.

2. Orientation:

Attend our mandatory orientation program to get familiar with campus life and services [here](#).

Important Notes

- **Health Insurance:** If your visa does not include health coverage, ensure you have appropriate health insurance while studying in Australia.
- **Work Limitations:** Be aware of any work limitations under your visa and plan your studies accordingly.

Contact Us

For further assistance, please contact:

International Office

Email: international@avondale.edu.au

We look forward to welcoming you to Avondale University!

FAQs: International Application Process

1. What if my documents are incomplete at the time of submission?

If your documents are incomplete, the admissions team will notify you via email with details about the missing items. Your application will remain pending until all required documents are submitted. Incomplete applications may delay the assessment process, so we encourage you to provide all documents upfront.

2. How long does it take to process my application?

The standard processing time is 2-4 weeks, depending on the completeness & the complexity of your application. Applications requiring a Genuine Student Financial assessment or additional documentation may take longer.

3. Can I apply if I do not meet the English language proficiency requirements?

You can still apply, but you may be required to complete an English language program or provide additional proof of English proficiency before you can receive an offer. For more details, refer to the [Admission Policy](#).

4. Does submitting an application while completing tertiary studies to meet the admission requirements fast-track my application?

No, it does not. Submitting an application before completing your previous education to meet the entry requirements will delay the processing of your application. An offer letter can only be issued once all entry requirements have been met.

5. What happens if my visa application is rejected?

If your visa application is rejected, please notify the International Student Officer immediately. We can guide you through the refund process. Unfortunately, due to recent restrictions from the Department of Home Affairs (DHA), we are unable to defer or reconsider applications if there is a history of visa refusal due to the submission of fraudulent documents.

6. Can I change my course after submitting my application?

Yes, you can request a course change before receiving your offer letter. Contact the International Student Officer with your request, and they will guide you through the process. Please note that changing your course when intending to apply for a student visa may raise concerns about the genuineness of your application. If necessary, the International Student Officer may conduct an interview to clarify your intentions. Course changes after receiving an offer may also require additional review.

7. Do I need health insurance to apply?

Yes, Overseas Student Health Cover (OSHC) is mandatory for student visa holders. For non-student visa holders, we strongly recommend securing health insurance while studying in Australia.

8. How do I certify my documents?

Documents must be certified by a notary public, justice of the peace (if you are in Australia), or an equivalent authority in your country. Translated documents must be certified by an accredited translator. For detailed guidelines, refer to our Certification of Documents & Translation Policy.

9. What is a Confirmation of Enrolment (CoE), and when will I receive it?

A CoE is an official document issued by Avondale University confirming your enrollment. It is required to apply for a student visa. You will receive your CoE after accepting your offer, paying the tuition fee deposit, meeting the pre-admission requirements and providing proof of OSHC.

10. Can I work while studying?

Yes, student visa holders are allowed to work up to 48 hours per fortnight during study periods. Ensure that you comply with your visa conditions regarding work hours.

11. Can I choose part-time and online study?

Only if you are on a visa other than a student visa (subclass 500) without study limitation. International students on a student visa must meet the visa conditions, which require on-campus study with a full-time load.

12. Can I apply for a non-CRICOS-registered course if I intend to study on a student visa?

No, you cannot. International students on a student visa must enroll in courses that are CRICOS-registered.

13. How much will my course cost?

If you are planning to apply for undergraduate (UG) courses, please view the [Undergraduate Offerings for 2025](#).

If you are planning to apply for postgraduate (PG) courses, please visit the [Postgraduate Offerings for 2025](#).

14. How do I know which units I need to take when I enroll in my desired course?

Refer to your course selection and review the course structure. You can find detailed information about the units and their prices under **Self-enrol Undergraduate Units** or **Self-enrol Postgraduate Units** on our [Units Offered and Fees](#) page.

15. How much does it cost to obtain a Confirmation of Enrolment (CoE)?

Only international students on a student visa need a CoE. To receive a CoE, students must provide evidence to the Department of Home Affairs that they intend to study full-time. You will need to pay for 4 units of study and the [Student Services and Amenities Fee \(SSAF\)](#) for your first semester.

16. Can I pay my tuition fee in advance before my application is successful?

No, you cannot. A CoE can only be issued after you meet all entry requirements and pay your first-semester tuition fees and SSAF.

17. Are there scholarships available for international students?

Yes, scholarships are available for international students on a student visa.

18. Can I apply for a scholarship at the same time as I submit my application?

No, if you have just started your application to study at Avondale University on a student visa, you are not yet eligible to apply for a scholarship.

19. I want to study but I can't afford it.

Unfortunately, international students are required by Australian immigration to demonstrate financial capacity to support themselves while studying in Australia. For further information, please refer to the **Department of Home Affairs**. Students are encouraged to seek sponsorship or other financial support independently to fund their studies in Australia.

20. What should I do if I have questions during the application process?

For any questions, contact our International Office via email at international@avondale.edu.au. We're here to help you at every step of your application journey.